

# TRAINING SKILLS JOBS

**IN**

- **BOOKKEEPING**
- **ACCOUNTING**
- **MEDICAL OFFICE**
- **MEDICAL ADMIN.**
- **OFFICE ADMIN.**

**ACS CAREER TRAINING INSTITUTE**

[WWW.ACS.EDU](http://WWW.ACS.EDU)

[TRAINING@ACS.EDU](mailto:TRAINING@ACS.EDU)

**TEL. 718-661-9771**

**NO OUT-OF-  
POCKET  
EXPENSES**

**IF YOU ARE QUALIFIED**

**QUALIFICATIONS**

**U.S. LEGAL RESIDENTS  
H.S. OR GED  
HIGH SCHOOL ENGLISH  
PROFICIENCY**

**BENEFITS**

**INDUSTRY RECOGNIZED  
SKILLS  
HANDS-ON TRAINING  
INTERNSHIP  
JOB PLACEMENT ASSISTANCE**

**WHY US**

**LICENSED BY NYS DEPT. OF ED.  
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INSTRUCTOR-LED TRAINING  
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EASY ACCESS BY TRAIN,  
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