

APPLICATION FORM

Applicant

Please complete this application carefully. Incomplete or unsigned applications will be disqualified.

How did you hear about NHS? _____

Last Name: _____

First Name: _____ M.I.: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Tel #: _____ Bus Tel #: _____

Years at Address: ____ # of Persons in Household: ____

Number of Units: _____ Owner-Occupied: Y__ N__

Current Monthly Mortgage Payment: _____

Employer: _____ Years at Job: _____

Employer Address: _____

City: _____ State: _____ Zip: _____

Annual Salary: _____ Overtime: _____

Other Income: _____ Source: _____

Other Income: _____ Source: _____

Amount in Savings: _____ Checking: _____

Credit Authorization

By signing this application, I hereby authorize NHS of East Flatbush to obtain a copy of my credit report as part of my application for the Affordable Housing Corporation Home Repair Grant, if I am selected and upon review of my documents.

I certify that all answers given in this application are correct and true to the best of my knowledge. I further understand that false or inaccurate answer(s) will constitute grounds for the rejection of my application.

Signature: _____

Date: _____

Co-Applicant

Please complete this application carefully. Incomplete or unsigned applications will be disqualified.

How did you hear about NHS? _____

Last Name: _____

First Name: _____ M.I.: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Tel #: _____ Bus Tel #: _____

Years at Address: ____ # of Persons in Household: ____

Number of Units: _____ Owner Occupied: Y__ N__

Current Monthly Mortgage Payment: _____

Employer: _____ Years at Job: _____

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Annual Salary: _____ Overtime: _____

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Signature: _____

Date: _____



HOME REPAIR GRANT Round 1

Administered by
Neighborhood Housing Services
of East Flatbush (NHSEF)

Sponsored by
New York State
Affordable Housing Corporation (AHC)

HOME REPAIR GRANT

Thank you for your interest in the AHC Home Repair Grant. Please read the info below carefully before you submit your application.

The New York State Affordable Housing Corp. (AHC) has awarded Neighborhood Housing Services of East Flatbush, Inc. (NHSEF) \$750,000 to implement an Owner-Occupied Home Repair Grant Program. AHC will monitor the administration process.

Owner-Occupied Home Repair Grant

NHSEF will provide 50 home repair grants of up to \$20,000 each to owners of 1-4 family homes, coops, and condos in the borough of Brooklyn. Applicants will be selected by a lottery process. Applicants must meet household size and income requirements. (See below.)

Eligibility

To be considered for a grant, applicants must meet the following minimum requirements. Grant applicants must:

- Be a resident of Brooklyn
- Own a 1-4 family home, cooperative, or condominium that meets financial guidelines according to NYC Real Estate Standards. The home must need Emergency Repairs, as defined by the program.
- Occupy the property requiring repairs
- Meet household size and income requirements
- Be current in property taxes and water bills
- Have homeowner's insurance
- Submit a complete application

Household Size and Income Guidelines

Family Size	80% Household Income
1-person household	\$48,350
2-person household	\$55,250
3-person household	\$62,150
4-person household	\$69,050
5-person household	\$74,600

Family size and household income are based on FY 2015 adjusted Area Median Income calculations established by the U.S. Department of Housing and Urban Development (HUD).

Selection process

Completed applications may be accepted by regular mail or hand-delivered to the NHSEF office. An application may be downloaded from the NHSEF website: www.nhsofeastflatbush.org or the NHS of NYC website: www.nhsnyc.org. All applications must be postmarked by **November 13, 2015**. Applications postmarked after November 13, 2015 will be set aside for possible future consideration.

Applicants who are selected will be notified approximately six weeks after the application deadline. At that time, they will be informed of their log number, eligibility, and next steps. Provided funds are still available, qualified applicants will be offered an opportunity to receive home repairs.

Preference Info

Homeowners in Brooklyn areas affected by Superstorm Sandy are encouraged to apply.

Eligible Repairs (not a complete list):

- ✓ Broken or frayed electrical wires
- ✓ Major leaks
- ✓ Deteriorating stoop
- ✓ Windows/doors that do not close
- ✓ Defective chimney
- ✓ Inoperative/defective heating system
- ✓ Roof repair / replacement

Instructions for Returning Application

Applications must be postmarked by **November 13, 2015** and mailed or hand-delivered only in a white business envelope to the address below. (Certified, overnight, and registered mail will not be accepted.)

**AHC Home Repair Grant
Neighborhood Housing Services of
East Flatbush
2806 Church Avenue
Brooklyn, New York 11226**

IMPORTANT!

Applications must have original signature(s). Limit one (1) application per household. ***If more than one application is received from the same household, all applications from that household will be disqualified.***

www.nhsofeastflatbush.org

www.nhsnyc.org

(718) 469-4679