

## SERVICES

The New York State Displaced Homemakers Program, Workforce Education Center, (WEC), LaGuardia Community College, offers job readiness skills and Microsoft Office Suite (Word, Excel and Power Point) to help men and women prepare themselves for successful re-entry in today's competitive labor market.



### What We Provide (FREE)

- Certificate in Microsoft Office Applications
- Job search strategies, readiness, referrals and placement

### Track Record of Success

A solid background and reputation in the business community and among the individuals that we have served successfully.

### Who qualifies?

- Women, men and veterans who have lost their source of income while previously providing unpaid services to their family, (for example: a stay-at-home parent)
- Unemployed or underemployed adults that are experiencing difficulty in upgrading their job skills
- College graduates who are having difficulty transitioning back into the workforce after taking a break from a professional career
- Mature adults, 50 years and older, who wish to re-enter the labor market and find it challenging, and
- Individuals who are eligible recipients of the Supplemental Nutrition Assistance Program (SNAP).

## Classes Are Ongoing

### FOR MORE INFORMATION VISIT US

LaGuardia Community College, Workforce Education Center  
29-10 Thomson Avenue, Center III-Building, 3<sup>rd</sup> Floor, Room C-314  
Long Island City, NY 11101  
Call 718 482 5161 or 718 482 5171  
Email: [msampson@lagcc.cuny.edu](mailto:msampson@lagcc.cuny.edu)

**Classes are held on weekdays only**

