

# NYC FREE TAX PREP

Trusted,  
Professional  
Filing

Use **NYC Free Tax Prep** to file for free and keep your whole refund.



### For families

Income of \$85,000 or less in 2023.



### For single filers

Income of \$59,000 or less in 2023.

Work with a knowledgeable IRS certified VITA/TCE volunteer preparer to complete an accurate tax return. There are 4 ways to file and more than 130 sites in all 5 boroughs.

## Choose how you want to file.

- 1 In-Person Tax Prep** Sit down with a volunteer preparer.
- 2 Drop-off Service** Drop off your tax documents and pick up the completed return later.
- 3 Virtual Tax Prep\*** It's In-Person Tax Prep but online!
- 4 Assisted Self-Prep\*** Do your own taxes online using free filing software but phone or email a volunteer for help.

For more information about all services and eligibility, visit [nyc.gov/taxprep](https://nyc.gov/taxprep) or call 311 and ask for "tax preparation."

## Get your documents ready.



- Photo ID** (includes IDNYC)
- Tax ID** for you, your spouse, and your dependents (Social Security Number or Individual Taxpayer Identification Number)
- Proof of income** (includes Forms W-2, 1098, 1099, or income and expense records if you are self-employed)
- Child care expenses** (if applicable), including provider information and Tax ID number
- Account and routing numbers** for direct deposit of your refund
- Signatures** of both spouses if you file a joint return



For a list of additional documents you may need, scan code.



### Year-Round Service for the Self-Employed *small business owners, freelancers, gig workers*

If you work for yourself, you need to file taxes annually and make estimated tax payments quarterly. Access free year-round resources, including:

- **In-Person Specialized Tax Prep\*** (for quarterly tax filings + annual tax return)
- **One-on-One Consultations and Group Sessions\***
- **Workshops†**
- **Toolkits + More†**

\*Must earn \$85,000 or less (families) or \$59,000 or less (single filers) with business expenses of \$250,000 or less. Look for in-person sites that offer Self-Employed/Schedule C assistance.

†No income or expense limits apply.



Eric L. Adams  
Mayor

Consumer and  
Worker Protection

Vilda Vera Mayuga  
Commissioner

\*Online services are safe and reliable.